

**ASTDN Executive Board Meeting
 Conducted via Conference Call
 Friday, December 18, 2009**

Meeting convened @ 1:05 PM CSDT by Diana Pistole

Position	Name	Present	Absent
President (presiding)	Diana Pistole	x	
President-Elect	Claire Millet	x	
Executive Director	Michelle Cravetz		x
Past-President	Teresa Garrett		x
Treasurer	Rhonda Richtsmeier	x	
Secretary	Barbara Hickok		x
Member-at-Large/Membership	Glynnis LaRosa	x	
Member-at-Large/Environment	Tom Engle	x	
Member-at-Large/By-Laws	John Hankins	x	
Communication	Glenda Kelly		x
PH Policy	Cathalene Teahan	X	
Southeast Region	Sandra Schoenfisch		x
South Central	Clair Millet	x	
Mountain West Region	Ramona Rusinak		x
Northeast Region	Janet Morrisette		x
Northwest Region	Diana McMaster	x	
North Central Region	Julie McMahan		x
Mid-Atlantic Region	Joanne Wakeham		x

TOPIC	DISCUSSION	FOLLOW-UP ACTIONS
Roll call & Approval of Minutes	Barbara —September 2009 minutes approved.	Glynnis made a motion for approval John 2 nd , minutes approved
President’s Report <ul style="list-style-type: none"> • ANAs Advisory Task Force on Immunizations • Advertising with Linkstar UK • ASTHO Leadership Summit – Atlanta • Michelle Cravetz Work Hours • Boxwood • Alliance Dues 	<p>Diana-- The task force has requested for someone to represent ASTDN on an Immunization project.</p> <p>Linkstar UK Limited has requested advertising space on the ASTDN website. The benefit would be to point traffic to our website. There was much discussion and it was decided that the potential negative outweighs the positives.</p> <p>The ASTHO Leadership Summit will be held on January 27-28, 2010.</p> <p>Michelle is asking to cut back her hours from 7 to 5 hours per week. There is concern that with the cut back of the hours and if they are spent the most beneficial way. A suggestion was made to check her scope on her contract and pull the most beneficial work plan for Michelle.</p> <p>Diana for Michelle - ASTDN received another website offer for employers to post jobs on the website. The setup is \$5,000 to use this company. The company in turn goes out and gets employers to post and do all the customer service and ASTDN then gets half of the profit.</p> <p>Diana for Michelle - Alliance dues are due again. The question was asked if this membership benefits ASTDN. The board feels it is too expensive for our return.</p>	<p>Teresa Garrett has been contacted and is willing to represent ASTDN.</p> <p>The board agreed to decline the offer.</p> <p>Diana will attend.</p> <p>Diana asked the board to send their thoughts. She will send out the contract to the Executive Board to view. Diana will hold a call regarding personnel in the near future.</p> <p>The board feels there is not enough traffic on the ASTDN website to benefit from this. A suggestion was made to have an area on our website to post executive positions through our own members.</p> <p>A motion was made by Rhonda and 2nd by Glynnis to discontinue membership as a cost prohibitive. Diana will send a letter to the alliance.</p>
Treasurer’s Report – <ul style="list-style-type: none"> • Budget Overview 	<p>Rhonda—Rhonda discussed the income statement ending November 30, 2009 she sent to the board. The mid-year conference made the expenses a little more than the previous months. The membership dues have brought in about \$19,000. Rhonda feels there will not be a whole lot more in this category this year.</p>	

TOPIC	DISCUSSION	FOLLOW-UP ACTIONS
Secretary's Report	No Report	
Executive Director Report	Diana gave above.	
Committee Reports <ul style="list-style-type: none"> • 2010 Conference • Bylaws • Membership • Communications • PH Policy • Environmental • Preparedness 	<p>Glynnis—Marilyn and Glynnis reviewed abstracts for the conference. The committee had over 65 to view. The process was all done on-line. There will not be another meeting until January. Diana has written, faxed and done everything possible to get the Surgeon General as a speaker. She has not had a response.</p> <p>John Hankins—no report</p> <p>Glynnis LaRosa—Glynnis is planning on holding a membership committee in January. Glynnis discussed the report she sent via e-mail to the board. Glynnis has contacted some of the members who have not paid dues and several have been re-invoiced and there may be a few more additions.</p> <p>Glenda Kelly—no report</p> <p>Kathleen—no report</p> <p>Tom Engle—Tom sent out the Save the Date flyer on the listserv for the Environmental Conference.</p> <p>Sandra Schoenfisch—No report</p>	
New Business	No new business.	
Old Business	None.	
Meeting Schedule	Next meeting: January 15, 2010 @ 1 PM CSDT	
Adjournment	1:56 PM CSDT.	