

**ASTDN Executive Board Meeting
 Conducted via Conference Call
 Friday, September 18, 2009**

Meeting convened @ 1:10 PM CSDT by Diana Pistole

Position	Name	Present	Absent
President (presiding)	Diana Pistole	x	
President-Elect	Claire Millet	x	
Executive Director	Michelle Cravetz		x
Past-President	Teresa Garrett		x
Treasurer	Rhonda Richtsmeier		x
Secretary	Barbara Hickok	x	
Member-at-Large/Membership	Glynnis LaRosa	x	
Member-at-Large/Environment	Tom Engle	x	
Member-at-Large/By-Laws	John Hankins	x	
Communication	Glenda Kelly		x
PH Policy	Zenobia Harris	x	
Southeast Region	Sandra Schoenfisch	x	
South Central	Clair Millet	x	
Mountain West Region	Ramona Rusinak	x	
Northeast Region	Janet Morrissette		x
Northwest Region	Diana McMaster	x	
North Central Region	Julie McMahan		x
Mid-Atlantic Region	Joanne Wakeham		x

TOPIC	DISCUSSION	FOLLOW-UP ACTIONS
Roll call & Approval of Minutes	Barbara —August 2009 minutes approved.	Barbara will send final file to Board and to Glenda for posting on the website.
President’s Report <ul style="list-style-type: none"> • Website redesign • ASTHO Affiliate Representative for the Management Committee • Mid-year meeting 	Diana-- Reviewed planned changes. Sent an application, and is awaiting approval from ASTHO. John said it won’t be feasible to meet at APHA as so few members will be able to attend due to travel restrictions. The cost will be about \$190 for a conference call between those who are in attendance at APHA and members unable to attend. Date currently scheduled conflicts with APHA calendar. New dates discussed, and proposed change to Sunday Nov 8 4:30 to 6:30.	John is setting up the call. Glynnis will check with Rita Gallagher about using an already booked room that wouldn’t be in use, and would have a phone available.
Treasurer’s Report – <ul style="list-style-type: none"> • Budget Overview • Dues update 	Rhonda —(via Rhonda’s Blackberry) “My report is that I need to pull together 1st meeting of Finance Committee to rework draft FY 10 budget, and get it out to membership for approval. Goal is to get this completed before Oct mtg.” Glynnis, John, and Barbara stated their respective states will pay. Joanne Wakeham and Julie McMahon (regional reps) are in question. Group discussed.	Diana will call Joanne, and f/u with Julie in a few weeks. Julie’s voice mail indicates she will be “out” for a few weeks.
Secretary’s Report	Barbara —Sent message to Teresa regarding archiving of history from 2008-2009 membership year.	Barbara will f/u.
Executive Director Report	Michelle —Diana reported that Michelle is still researching grant opportunities.	
Committee Reports <ul style="list-style-type: none"> • 2010 Conference 	Glynnis-- reported for Michelle and Marilyn on planning with ACHNE and vendor lists. Concern that all the vendor fees would go to ACHNE. Marilyn will f/u. Marilyn	Glynnis stated that Marilyn will f/u with ACHNE Planning Committee.

TOPIC	DISCUSSION	FOLLOW-UP ACTIONS
<ul style="list-style-type: none"> • Bylaws • Membership • Communications • PH Policy • Environmental • Preparedness 	<p>also suggested to Diana P. that the Surgeon General would be a good keynote speaker.</p> <p>John Hankins—no report Glynnis LaRosa—no report Glenda Kelly—no report Zenobia Harris—no report Tom Engle—committee conference call reviewed: National Alliance of Nurses for Environment will hold a meeting a few days before APHA; committee working on survey to send to PHNs; J. Matthews checking with APHA on availability of PHN member list for committee to invite to environmental activities; items sent to Glenda for the newsletter. Sandra Schoenfisch—conf. call on H1N1 roles and responsibilities in different regions.</p>	<p>Diana will check with Marilyn about details? Date? Time?</p>
<p>New Business</p>	<p>Diana M. told the group about WA cuts, and other members shared similar frustrations.</p> <p>Stationary with detachable membership cards purchased for New Member Welcome packets.</p> <p>Federal funding for community partner efforts announced and info will be sent to group.</p>	<p>Tom and Glynnis</p>
<p>Old Business</p>	<p>None.</p>	
<p>Meeting Schedule</p>	<p>Next meeting: October 16, 2009 @ 1 PM CSDT</p>	<p>CANCELLED DUE TO STATE H1N1 COMMITMENTS OF BOARD MEMEBERS</p>
<p>Adjournment</p>	<p>1:54 PM CSDT.</p>	